



President's Message

Dear Tallahassee PMI Chapter Members,

I hope this message finds you all healthy and doing well. As we move into spring, I wanted to update you on the latest happenings within our chapter.

First, I want to express my gratitude to all of you for your continued participation and support of our chapter. Our community of project management professionals makes our chapter successful, and I am proud to be a part of it.

Looking a bit ahead, I am excited to announce that we have several upcoming events and activities planned.

For our May 18th Lunch & Learn, two local project leaders will explain some simple but practical tools for managing processes and keeping consolidated lightweight registers. Given sufficient interest, we will expand on this by later hosting an in person professional development workshop on how to build your own RACI matrices, swim lane diagrams and project IRAAD exhibits (and more).

Our June 5 Chapter meeting will feature Dr. Errol Wirasinghe of XpertUS. He will speak about decision making and negotiating. As he puts it, decision making is *knowing* what you want; negotiating is *getting* what you want. This presentation will advance the business acumen and power skills sides of the PMI talent triangle.

On July 20th, we will have yet another installment of our Lunch & Learn series discussing low-code no-code solutions, an emerging team empowerment trend in business and information technology.

On a frequent basis (typically once a month), we organize networking events for our members. These events will allow you to network with other project management professionals, discuss experience-based topics, and build relationships to help you grow your career.

We are constantly posting new events on our chapter website at www.pmitlh.org and sending out summary announcements via email and social media. Please stay tuned to our communications channels and bookmark our website so you can keep up to date on what we are doing and register for the events that interest you.

Finally, I want to remind everyone that our chapter always welcomes volunteers to help us organize events and activities. If you are interested in getting involved or have any ideas for future events, please do not hesitate to contact me or any of our board members. We have a multitude of task packages that are easy to take on and will bring you closer to the center of this vibrant and growing chapter.

Thank you again for your ongoing support and participation in our chapter. I look forward to seeing you all at our upcoming events.

~Shajil K Kalathil, PMI TLH President



Upcoming Chapter Events



Happy Hour Mingle at Glory Days

1926 Capital Circle NE

April 19 @ 5:30-7pm

End your workday with PMI Tallahassee! Eat, Drink, and Connect with each other, swap business cards and resumes, and talk about the exciting things the PMITLH Chapter has in store! [Register here!](#)

Lunch & Learn: Lightweight Project Management Artifacts

Virtual

May 18 @ 12pm-1pm

May's Lunch & Learn will introduce and explain some simple but practical tools for managing processes and keeping consolidated lightweight registers including examples of RACI Matrices, Swimlane Diagrams and Project IRAAD exhibits. [Registration opens 4/18!](#)



Coffee & Mingle @ The Egg

3740 Austin Davis Ave

May 19 @ 7:15-8:45am

Start your morning with PMI Tallahassee! Enjoy pastries and coffee while getting to know each other, swapping business cards and resumes and talking about upcoming chapter activities! [Registration opens 4/19!](#)

Book Club: *The Dip*, by Seth Godin

June 1

Interested in joining the PMI TLH book club for our second book of 2023? Starting May 1, visit www.pmitlh.org to sign up for this book club meeting and discussion! If you have questions, please feel free to contact Lisa directly at Lcash2005@comcast.net, using the subject line *PMI Book Club*.



June Chapter Meeting

Decision Making & Negotiating

In-Person at Capital City Country Club & Virtual

June 5 @ 5:30-7:30pm

[Registration opens 5/5](#)



Lunch & Learn: Low-Code No-Code Solutions

Virtual

July 20 @ 12pm-1pm

This installment of our Lunch & Learn series will provide an overview of low-code no-code solutions, an emerging team empowerment trend in business and information technology. [Registration opens 6/20!](#)



Volunteers in Action

Valdosta State University

On Wednesday, April 26, Lonna Peterson, Lisa Cashulette and Reggie Watson will be traveling from Tallahassee to Valdosta, Georgia. They will be joined by Joseph Flanders and Veronica Roberts to attend Dr. Gary Hackbarth's Introduction to Health Care Informatics class to share our experiences in project management and the benefits of pursuing a certification and becoming a chapter member. Stay tuned for next month's newsletter for the results of our road trip!

There are many volunteer opportunities available. If you have experience and a skill that you can share, want to develop a new skill, or try out project leadership, there are volunteer opportunities available. Our PMI TLH Board members have brief, one-time tasks, or recurring activities for which they would welcome your assistance.

It's a great way to earn up to 25 Giving Back PDUs, support our chapter and the community.

Interested? Contact Lonna Peterson, VP of Volunteers at vpvol@pmith.org

Board Member Spotlight

Meet our Vice President of Programs, Jeff Erle!



Jeff Erle, PMP, was appointed to the VP of Programs role in January 2023. Jeff grew up in Tallahassee and left immediately after high school for the United States Air Force where he served his country as a Munitions Systems Specialist and as an Air-to-Ground Weapon System Program Evaluator on several different bomber, fighter and UAS platforms. After his career in the Air Force, Jeff went on to serve in an advisory capacity with the Kuwait Air Force for over 13 years as a subject matter expert technical advisor and program manager, overseeing operations at a missile maintenance repair facility. In this role,

Jeff provided program management best practices, policy formulation and implementation as well as coaching, mentoring and career development of over 35 personnel in key positions.

Jeff arrived back in the United States in 2021 and was offered a position at Kikoda, a software company in Tallahassee that is ranked by Inc. Magazine as one of the top 20% fastest-growing businesses in America. In his current role at Kikoda, he works on various software and compliance projects as a Project Manager and as a Business Analyst. Jeff is humbled and honored by being given the opportunity to serve the PMI TLH Chapter as the VP of Programs. He has great plans in store with the goal of providing the highest quality experience to Chapter Members through education, speakers and events that align with the PMI Talent Triangle. Jeff also has plans to usher in a new military and veteran outreach program with the goal of providing transitioning military members and their families, along with veterans, information and resources relating to the Project Management career area and how they can utilize their military educational benefits for training and for obtaining one of the many PMI credentials. Jeff earned his Master's Degree in Project Management from Embry Riddle Aeronautical University and became a credentialed Project Management Professional in 2020.



Annual Plan Update

One of the Board’s responsibilities is to keep you, our chapter members, up to date on the things we have on our plan to accomplish this year. This plan also provides a chance for each of you to see where you might want to volunteer your skills. Below is a current view of our annual plan. You can also view this in an easier-to-read format [here](#).

If you are interested in volunteering with the chapter in any capacity, please contact pmiboard@pmitlh.com

PMITLH Strategic Planning Tracker – April 2023
Legend: ■ PMI Required ■ PMI Recommended ■ Optional ■ PMITLH Targets for 2023 in bold

Services that support PMI Core Services	Planned deliverables	Delivered
Chapter Meetings	Chapter meetings every even month (hybrid)	✓ February 6 ✓ April 3
Networking events	Networking events (coffee hours, happy hours, lunchtime meetings, pre-meeting networking, Health walks, possible holiday party) (At least 8)	✓ Feb 23 – Bowling with PMITLH • (March walking event canceled due to weather) • April 19 – Happy Hour with PMI
Chapter Meeting Roundtable Events	Ad hoc roundtables (e.g., Communications roundtable, Strategic planning) (At least 2)	
Joint, collaborative meetings with other PMI chapters	Partner with another chapter for joint meetings (At least 1)	
Social Good Projects or Events	Community service activity/event with input from chapter members, managed by team of chapter members (2 events)	
CAREER DEVELOPMENT		
Professional or Career Development events	<ul style="list-style-type: none"> Professional development day (may partner with other chapters) (1 event) In-person/Hybrid/Virtual training opportunities (At least 2 events) 	✓ March 18 – Lunch & Learn (Excel)
PMI credentials exam preparation course offerings	PMP credentials exam prep via Authorized Training Partner	✓ Partnering with PMITraining for live online PMP prep courses, and for on-demand courses for CAPM and other credentials. Info on PMITLH website.
Project Management educational or training sessions	Disciplined Agile training, software tools, or other (At least 1)	
MEMBER COMMUNICATION		
Communications with Members	New member welcome letter and brochure. Recognition at chapter meetings. Possible new-member orientation/meet & greet sessions. Newsletter emailed to all chapter members. Share annual plan and financial statement with members.	✓ New member letters ✓ Newsletter – Feb 15
Member recognition	Recognize new members, new PMP or other credential holders by mail, email, chapter meeting. Recognize volunteers with certificates and at chapter meetings. Possible volunteer appreciation recognition lunch or breakfast. (Timely during year & at year end)	✓ Recognizing new certificate holders and new members in monthly newsletter
Website	Chapter website updated at least monthly.	✓ Website updated throughout the month ✓ Chapter newsletters posted bimonthly
Targeted Marketing (to member segments)	Outreach to universities, colleges, veteran organizations, youth. Incorporate chapter guest pass program (3 organizations)	✓ Outreach to Valdosta State University
Social Media	LinkedIn, Facebook, Instagram updated more than once per month.	✓ Updating frequently
Focus groups or Forums	Pulse surveys at chapter meetings and during year as needed. Member input meeting for strategic planning.	✓ Chapter meeting surveys 2/8, 4/3
Website (Enhanced)	Post newsletters, Board Talk articles, presentations or documents from previous events on website	✓ Newsletters posted 2/15
MEMBER BENEFITS		
Member introduction and benefits package	New member welcome packet, PMI brochures to potential and current members at events. Possible new-member orientation sessions.	✓ New member welcome packet
Volunteer Opportunities	Use PMI volunteer tool (Volunteer Engagement Platform) and chapter website to list volunteer opportunities and track volunteers. Also use chapter meetings and newsletters to announce opportunities.	✓ Announcing volunteer opportunities in chapter meetings and newsletters
Mentoring for members and non-members	Establish mentoring program for new members and seasoned members	✓ Initial start with several mentor/mentees
Networking opportunities	In-person/hybrid and virtual networking opportunities (At least 8)	Please see Networking events above
Learning and sharing Opportunities (Knowledge transfer)	Resume building workshop (1 workshop)	
Resume postings and employment opportunities	Job listings and opportunities to post resumes available on chapter website; communicate resume posting availability to members	
Knowledge Delivery	Launch PMITLH book study. Assess feasibility of other discussion groups. (At least 2)	• First book study April 15 (Deep Work)
Knowledge Building Collaboration	PMI certification exam preparation study group (At least 1)	
Discussion topics	Chapter meeting feedback survey to solicit suggestions from members for future training and professional development topics and events.	✓ Feedback surveys sent after each chapter meeting.

Membership Minute

New PMI Certifications

Congrats to our newest PMI certification holders! Alex Ali, PMP; David Bradford, DASM; Brian Fox, PMP; & Robert Remes, PMP

New Chapter Members

Welcome to our newest chapter members! Alex Ali, Joseph Gaines, Caitlin Grossman, Shameeka King, Geir Kjellevoid, Rita Knaff, Divina Lade, William Lane, John Mallette Jr., Eric Mason, Valisa McGhee, Kacy Ray, Lisa Schwenning, Eric Smith, Rachel Wheeler & Jeremy Williams

CONNECT with PMI Tallahassee!

Follow us on social media for news, upcoming events & job postings!